

CHANGE CONTROL

--- **Current Schedule** ---

Planned Activities As Of: 12/31/2004

59	Item	ISD Computer Operations
	Start Date	Friday, 12/24/2004
	Activity	No day shift operators on Christmas Eve day
	Location	ISD Computer room
	Impact	No operator support until 5pm, when night operator arrives
	Status	Waiting for scheduled Start Date
	Contact ☞☞☞	Paul Orth
61	Item	Upgrade firewall hardware
	Start Date	Sunday, 01/02/2005
	Activity	Upgrade the firewall between the City and the rest of the world
	Location	ISD computer room
	Impact	During the reboot, hosted services will be down for about 15 minutes each, starting at 1am
	Status	Waiting for scheduled Start Date
	Contact ☞☞☞	Raja Nagra
62	Item	Application update
	Start Date	Saturday, 01/01/2005, from 8am to noon
	Activity	Update the Brass Application
	Location	ISD computer room
	Impact	No BUDGET (BRASS) users will be able to get into the system
	Status	Waiting for scheduled Start Date
	Contact ☞☞☞	Kari Alverson

"✓" = Completed

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--- **Ongoing** ---

A	Item	PeopleSoft – HR
	Start Date	Each Monday following the Pay Period end date
	Activity	Update HR8SBOX / HR8QA databases from HR8PROD throughout the day.
	Location	ISD Operations
	Impact	These data bases will be unavailable during the updates.
	Status	Ongoing.
	Contact ☞☞☞	Dennis Jones
B	Item	PeopleSoft – HR
	Start Date	Monday thru Wednesday of each Payroll week.
	Activity	Bring down HRPROD Application Server from 10am Monday until 8am Wednesday .
	Location	ISD Operations
	Impact	These data bases will be unavailable during the updates.
	Status	Ongoing.
	Contact ☞☞☞	Dennis Jones
C	Item	PeopleSoft – HR
	Start Date	Each Friday on Payroll Check Issue day.
	Activity	Database migration and application of patches to the HR Production areas from 7am until 9am .
	Location	ISD Operations
	Impact	The server will be unavailable during this period.
	Status	Ongoing.
	Contact ☞☞☞	Dennis Jones
E	Item	Computer Systems
	Start Date	Each Sunday between 3am and 9am.
	Activity	Perform general maintenance and upgrades on network systems.
	Location	ISD Operations
	Impact	All City Hall network systems will be unavailable during this period.
	Status	Ongoing.
	Contact ☞☞☞	Bryon Horn

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--- Pending ---

bb	Item	Operating System Upgrade
	Start Date	To be re-scheduled
	Activity	Upgrade Server Jupiter from NW5.1 to NW6.5 Operating System
	Location	Airports
	Impact	All Airports users and services will be down during this period
	Status	On hold - waiting for new equipment
	Contact 🕒🕒🕒	Joe Gonzalez

"✓" = Completed